

# CONTRA COSTA REGIONAL MEDICAL CENTER DEPARTMENT OF FAMILY MEDICINE – FAR EAST COUNTY DIVISION MEETING

## MEETING MINUTES

P	Joseph Chavez Carey	A	Jessica Roberts
P	Kwan Chun	A	Mark Smith
A	David Hearst	P	David Solomon
A	Michelle Holmes	P	Shyni Subash
P	Elise Lewis	A	Michele Tomasulo
A	Wilfredo Manuntag		
P	Shelly Maramonte		
P	Sandra Murguia-Gregory		

Meeting Date: April 18, 2013		
Agenda	Discussion	Action/Responsible Party
<b>I. CALL TO ORDER</b>	<u><b>Call To Order</b></u> The meeting was called to order at 12:15pm by Dr. Joseph Chavez Carey.	Dr. Carey called the meeting to order.
<b>II. APPROVAL OF MINUTES</b>	Minutes of 3/21/13 meeting were approved.	Information only.
<b>III. ANNOUNCEMENTS</b>		
<b>A. Ambulatory Psychiatric consults</b>	Group reminded of Ambulatory Psychiatric consults on AMION, Antibiotogram on iSite.	Information only.
<b>B. Thyroid talk with Dr. Graham</b>	There will be a thyroid talk with Dr. Graham next week.	Dr. Chavez Carey will send out phone info and powerpoint.
<b>IV. QUALITY ASSESSMENT/ PERFORMANCE IMPROVEMENT</b>		
<b>A. MEC Highlights</b>	MEC highlights discussed including budget decrease by \$11 million. Details of rapid cycle project at Concord also discussed.	Information only.
<b>B. Peer Review</b>	Annie Cherayil is chairing. We are still awaiting the first report.	Information only.

April 18, 2013 Minutes

Chair Signature: \_\_\_\_\_  
Dr. Joseph Chavez Carey

Date: \_\_\_\_\_

<b>V. OLD BUSINESS</b>		
<b>A. Patient-centered Health Home update</b>	<p>There was a recent Kaizen at Concord which was encouraging. Also the reappointment/redesign is showing system-wide decrease in hold times. The group is wondering whether patients can get in to see their PCP and how many times they're having to call to do that. Also, we are interested in local data for Antioch and Brentwood.</p> <p>Dr. Solomon discussed team-building exercises that have been going on at Pittsburg and he will touch base with our local PCMH specialist, Dr. Lewis, who is going to be having a meeting next week. Hopefully they can start some team-building exercises here at Far East.</p>	<p>Dr. Chavez Carey to follow up with Dr. Farnitano about the questions:</p> <p>1) Can patients make appointments with their PCPs?</p> <p>2) What is the hold time locally in Brentwood and Antioch? Because anecdotally it seems like it's still just as long.</p>
<b>VI. NEW BUSINESS</b>		
<b>A. Same day absence policy</b>	Same day short-term absence policy was discussed and approved by the group.	Information only.
<b>VII. MEETING ADJOURNED</b>	<p><b><u>ADJOURNED</u></b></p> <p>Dr. Chavez Carey adjourned the meeting. Next department meeting date will be 5/16/13. The next didactic will be thyroid review with Dr. Oliver Graham next week at 12:15pm.</p>	The meeting was adjourned by Dr. Chavez Carey.